

## Canvas LTI 1.1 Importing Content

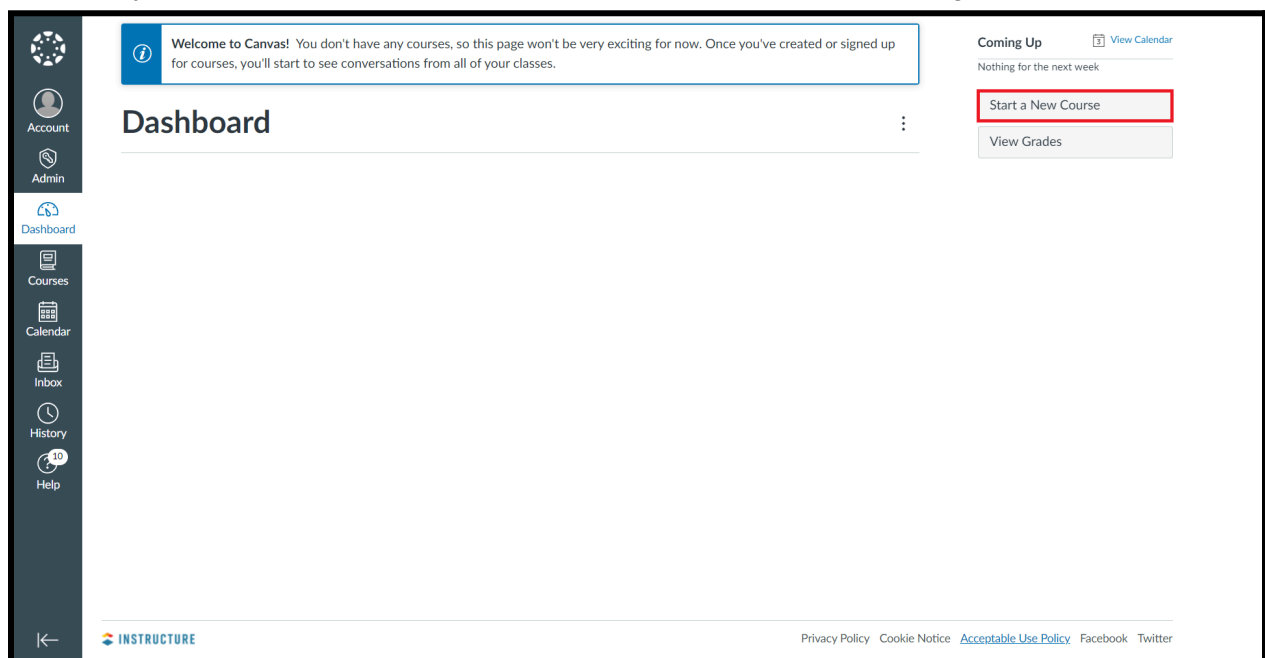
<https://vimeo.com/926428991?share=copy>

Make sure your Canvas Admin has added Ascend Education as a tool provider before continuing. After working with an account representative, you will receive a common cartridge file with all the links for your course. Download the file so it is ready to import. It will have the extension .imsc.

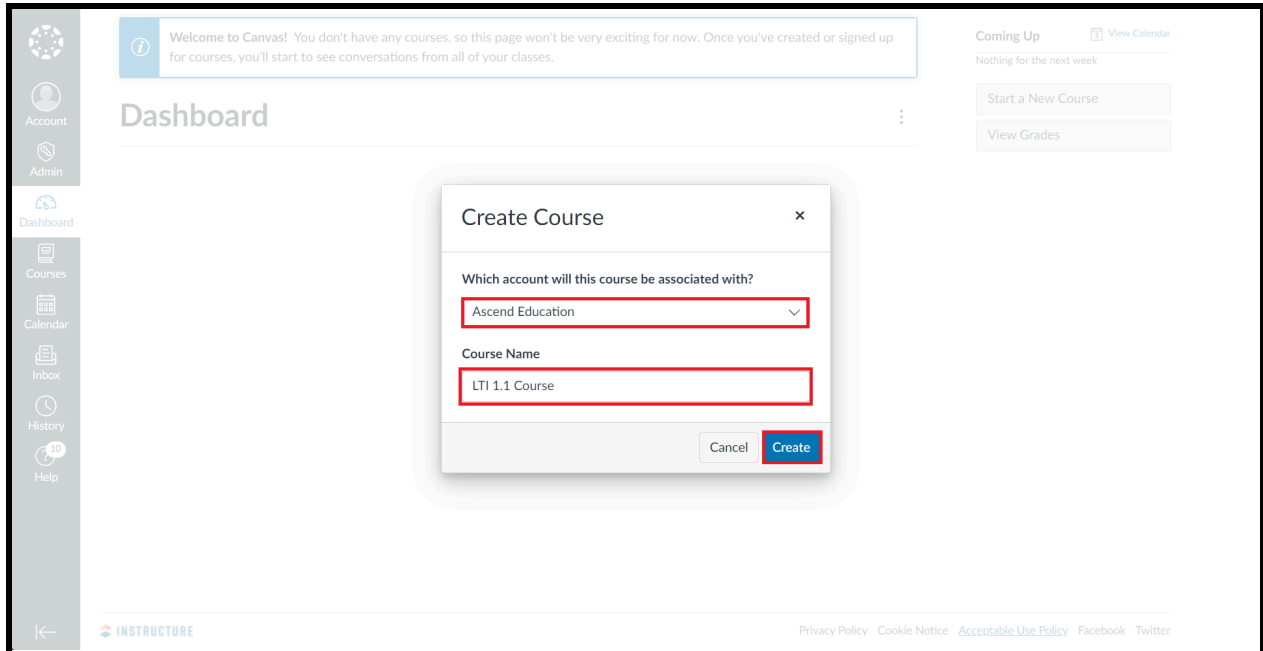
### Create a Course Shell

This may already have been done for you by your LMS Admin. You need to have a course shell before you can import content.

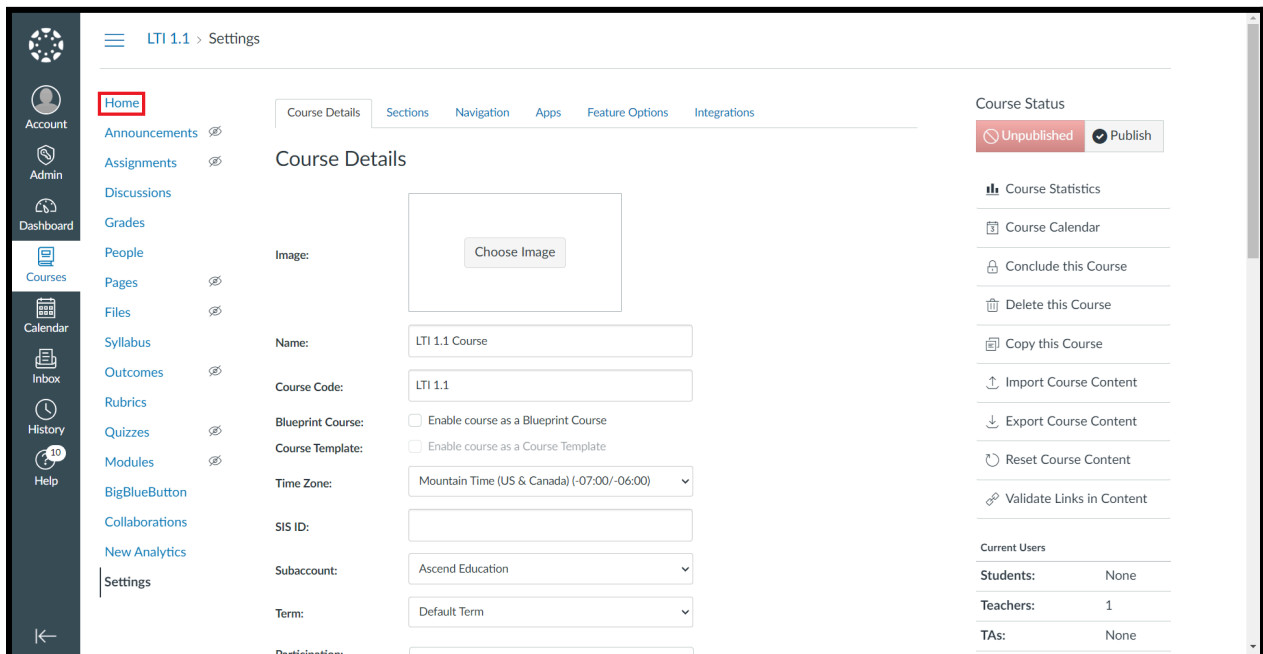
- 1) In your Canvas Dashboard select Start a New Course in the top right corner



- 2) Choose what account the course will be associated with (ie: School Name), add a course name and then hit Create



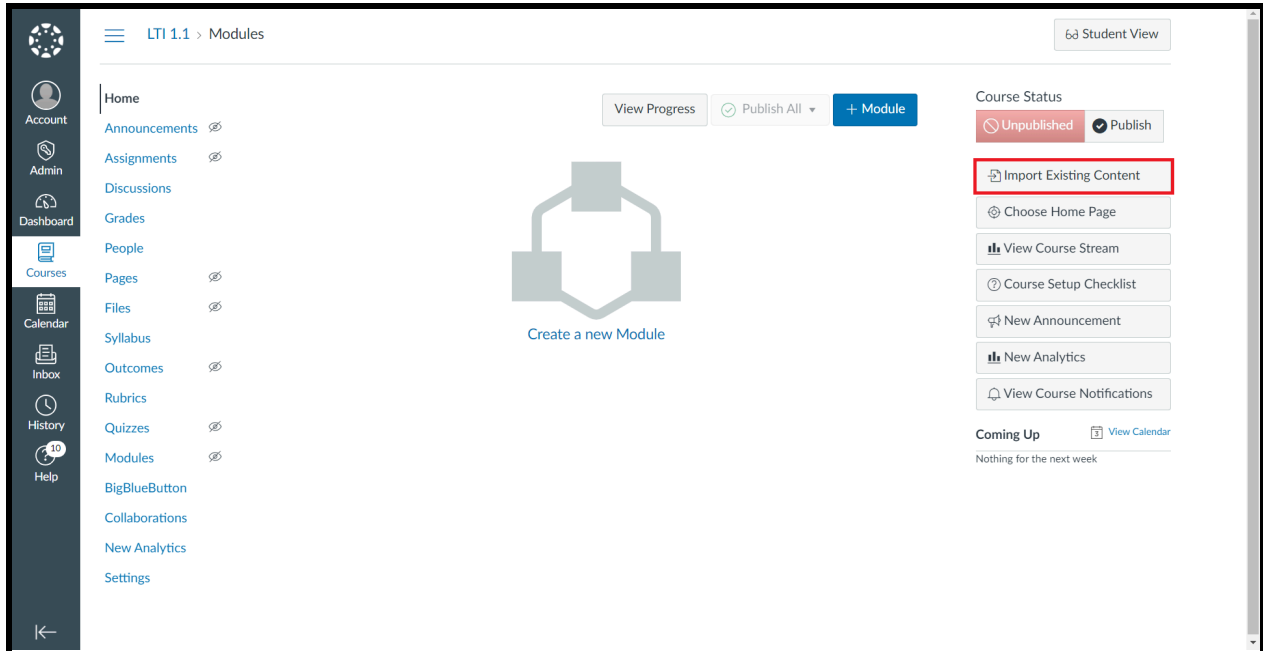
- 3) Select Home in the top left of the menu (You can also customize your course more from this settings menu)



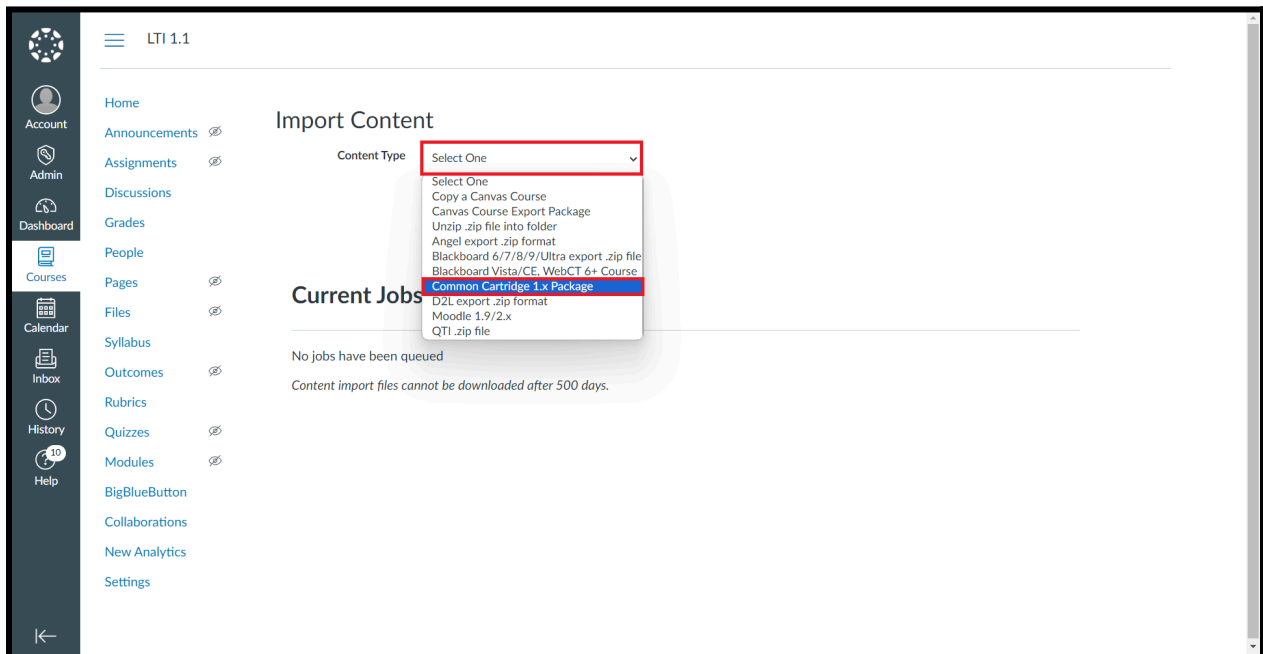
## Import Content

Once you are in your canvas shell you can import that cartridge you received from Ascend and it will import all content from the course.

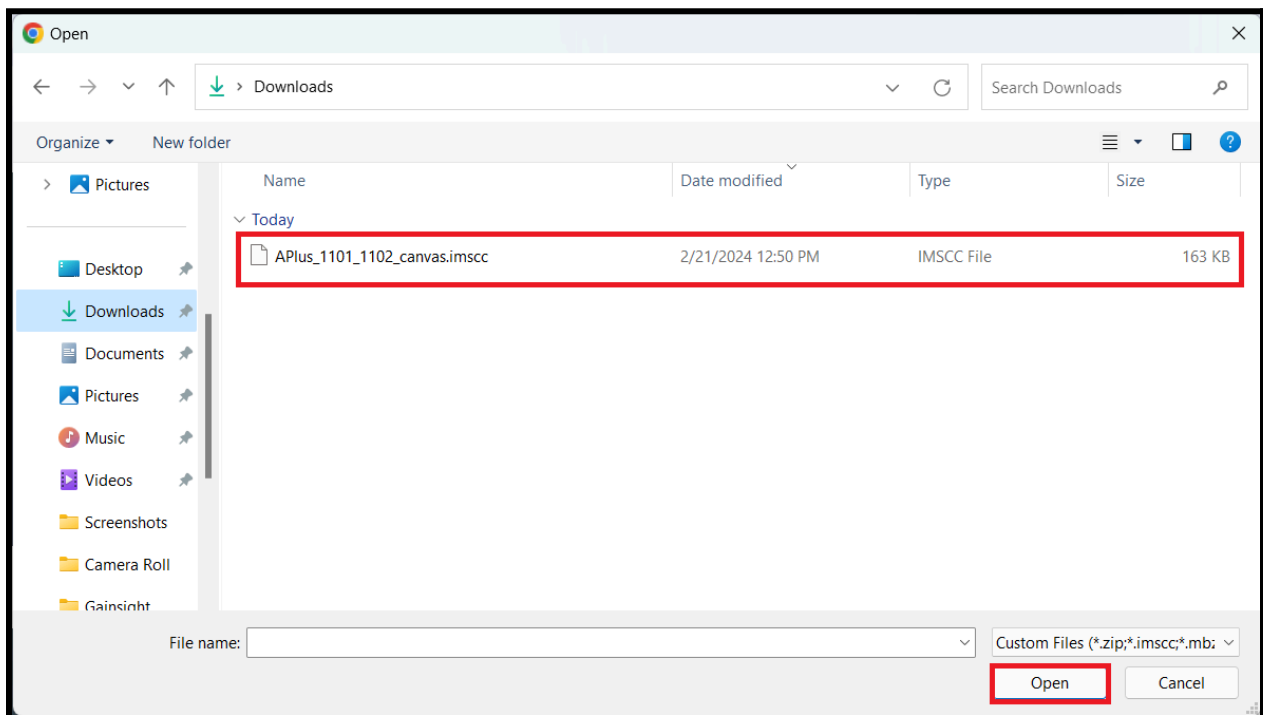
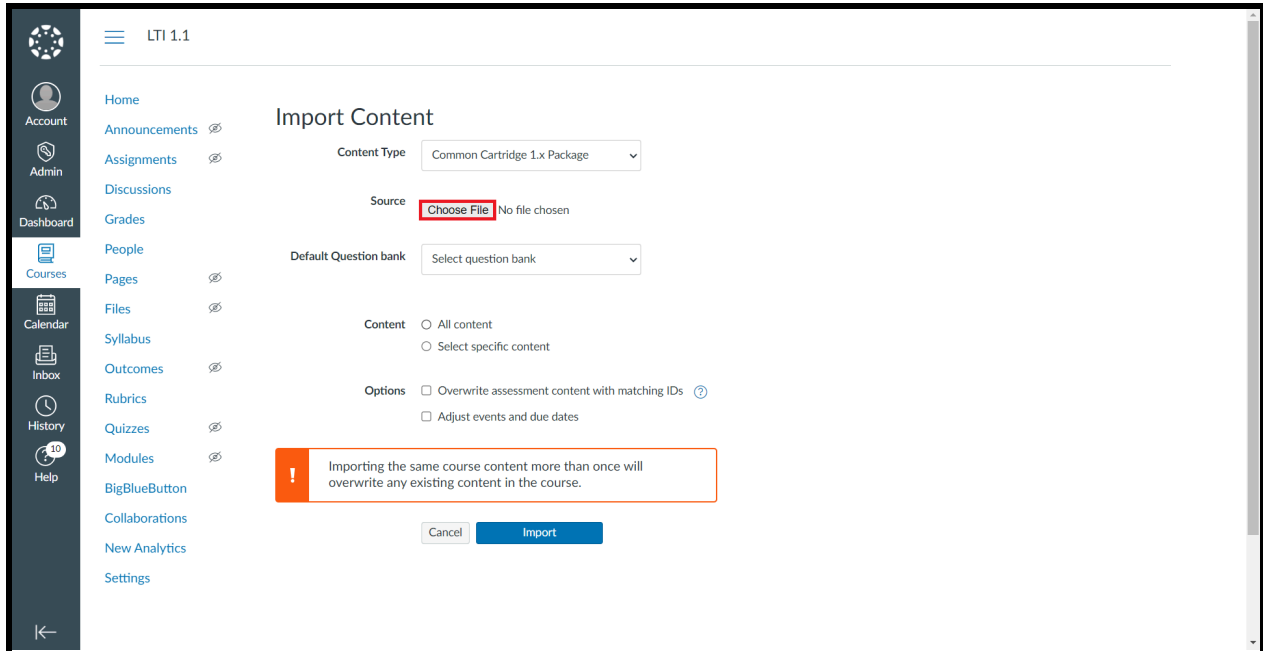
- 1) From your Canvas Shell Select Import Existing Content in the right navigation menu



- 2) In the Content Type dropdown, select Common Cartridge 1.x Package  
✗ Do Not select Canvas Course Export Package! This will result in many links being created that will not work! Since Canvas does not have an option to bulk delete these links, they will have to be removed manually one-by-one.



- 3) In the Source section click Choose File and navigate to the .imsc file that you downloaded in preparation for the import.



- 4) In the Content section select All content to import the entire course into Canvas. Then click Import.

Account  
Admin  
Dashboard  
Courses  
Calendar  
Inbox  
History  
Help

Home  
Announcements  
Assignments  
Discussions  
Grades  
People  
Pages  
Files  
Syllabus  
Outcomes  
Rubrics  
Quizzes  
Modules  
BigBlueButton  
Collaborations  
New Analytics  
Settings

### Import Content

Content Type: Common Cartridge 1.x Package

Source: Choose File: APlus\_1101\_...\_canvas.imsc

Default Question bank: Select question bank

Content:  All content  
 Select specific content

Options:  Overwrite assessment content with matching IDs  
 Adjust events and due dates

! Importing the same course content more than once will overwrite any existing content in the course.

Cancel Import

5) After the import has run, you should see a green Completed badge (It should take a few minutes to finish importing)

Home  
Announcements  
Assignments  
Discussions  
Grades  
People  
Pages  
Files  
Syllabus  
Outcomes  
Rubrics  
Quizzes  
Modules  
BigBlueButton  
Collaborations  
New Analytics  
Settings

### Import Content

Content Type: Select One

### Current Jobs

Common Cartridge	...1101_1102_canvas.imsc	Feb 21 at 12:52pm	Running
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Content import files cannot be downloaded after 500 days.

LTI 1.1

Home

Announcements

Assignments

Discussions

Grades

People

Pages

Files

Syllabus

Outcomes

Rubrics

Quizzes

Modules

BigBlueButton

Collaborations

New Analytics

Settings

### Import Content

Content Type

### Current Jobs

Common Cartridge	...1101_1102_canvas.imsc	Feb 21 at 12:52pm	Completed
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Content import files cannot be downloaded after 500 days.

6) Go back to the Home page of your course and you should see it populated with all the activity links organized into Modules

LTI 1.1

Home

Announcements

Assignments

Discussions

Grades

People

Pages

Files

Syllabus

Outcomes

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Quizzes

Modules

BigBlueButton

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New Analytics

Settings

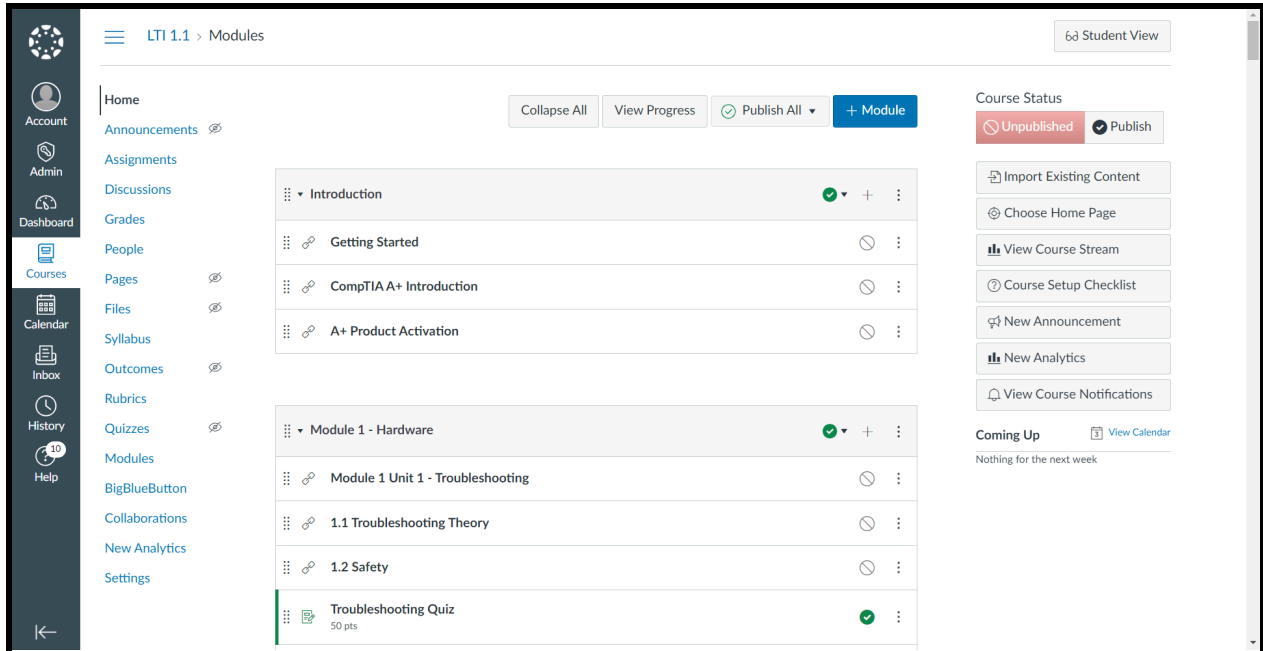
### Import Content

Content Type

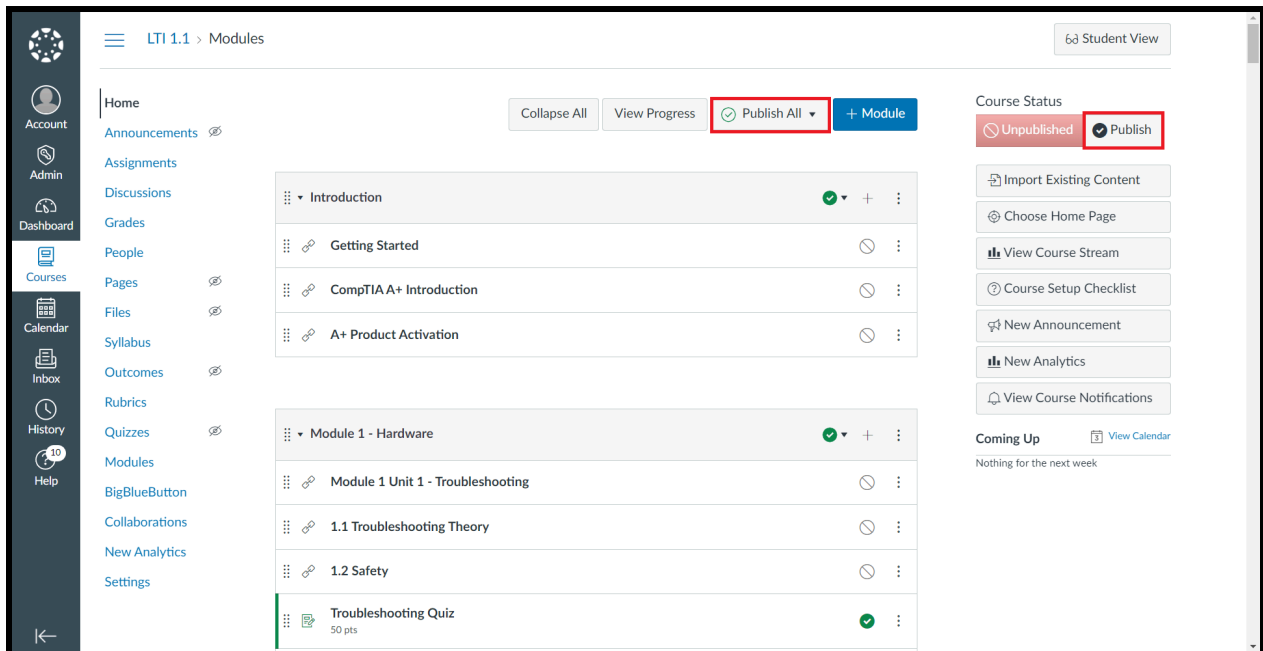
### Current Jobs

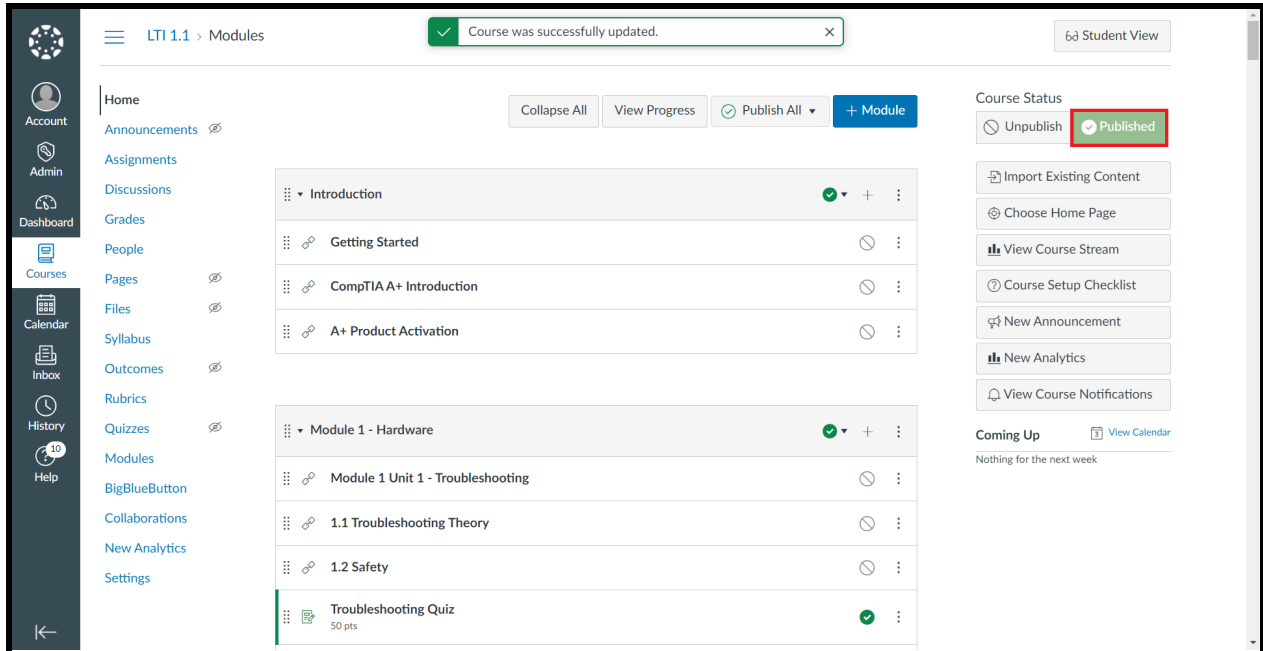
Common Cartridge	...1101_1102_canvas.imsc	Feb 21 at 12:52pm	Completed
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Content import files cannot be downloaded after 500 days.



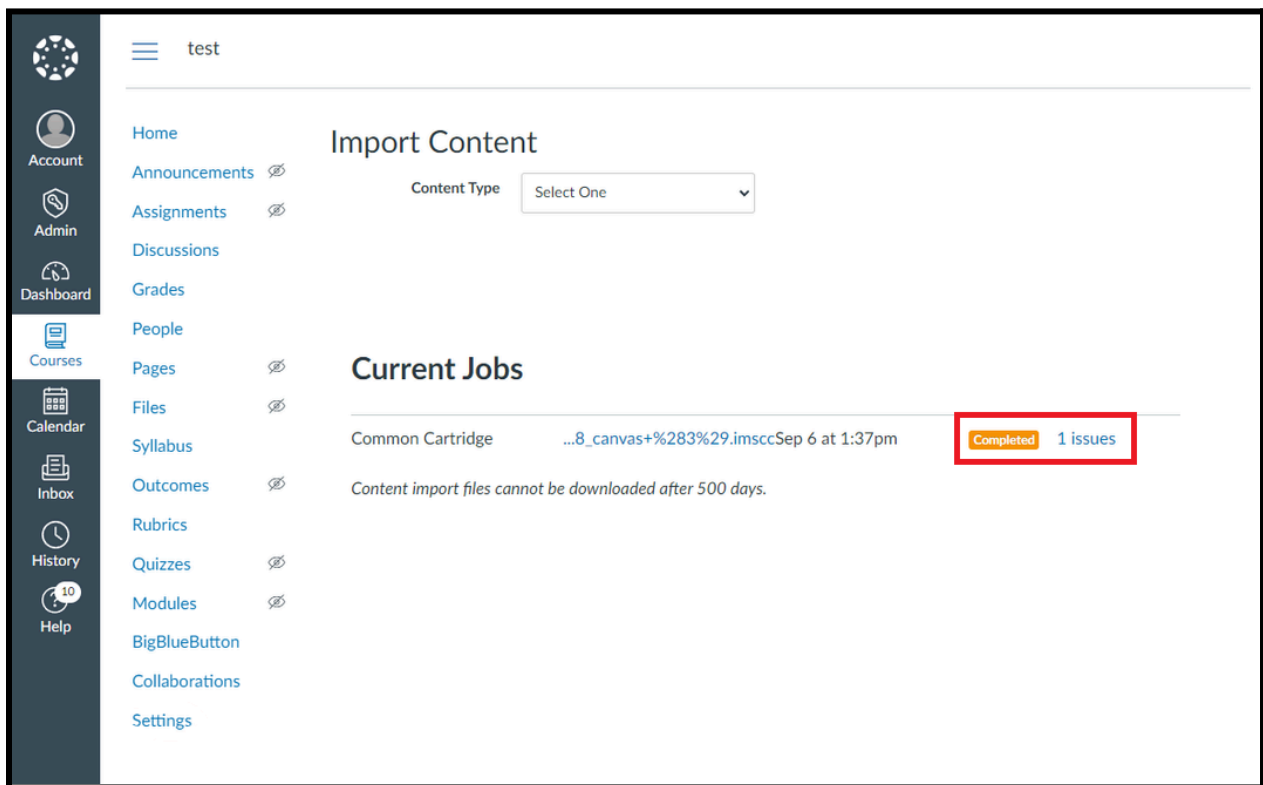
You can now go through the course and add your own content or delete some of Ascend Education's content. You can also go through and edit how many points each activity is worth and change the number of quiz/exam attempts. (Instructions on how to do this are in a separate section) When you have finished editing the course you can publish the course by selecting the Publish button in the top right corner. Make sure the course is also set to Publish All which is on the left of the +Module button.



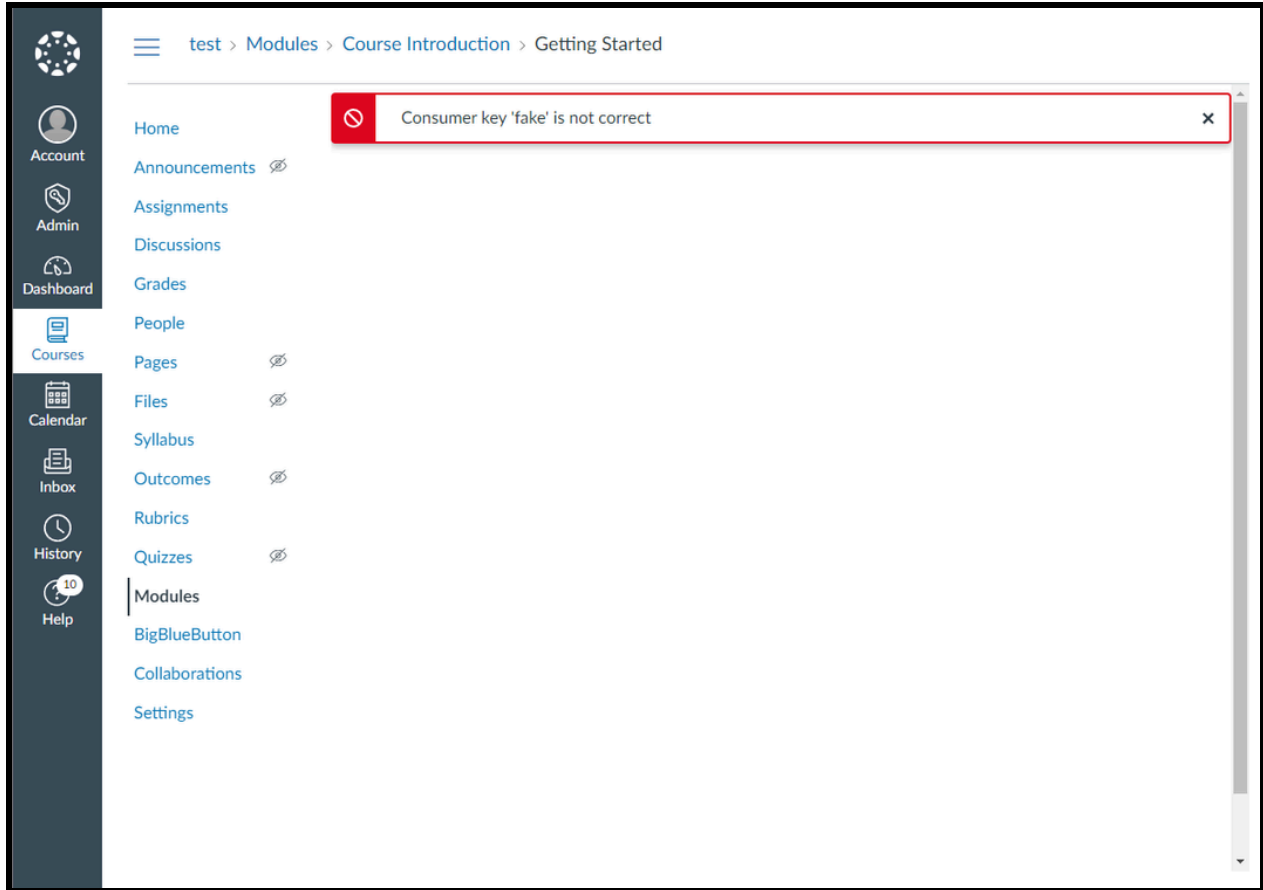


## Common Problems

If you get a badge that is a yellow Completed with a 1 issues link next to it, that means your Canvas administrator has not installed the LTI 1.1 tool on the account level.

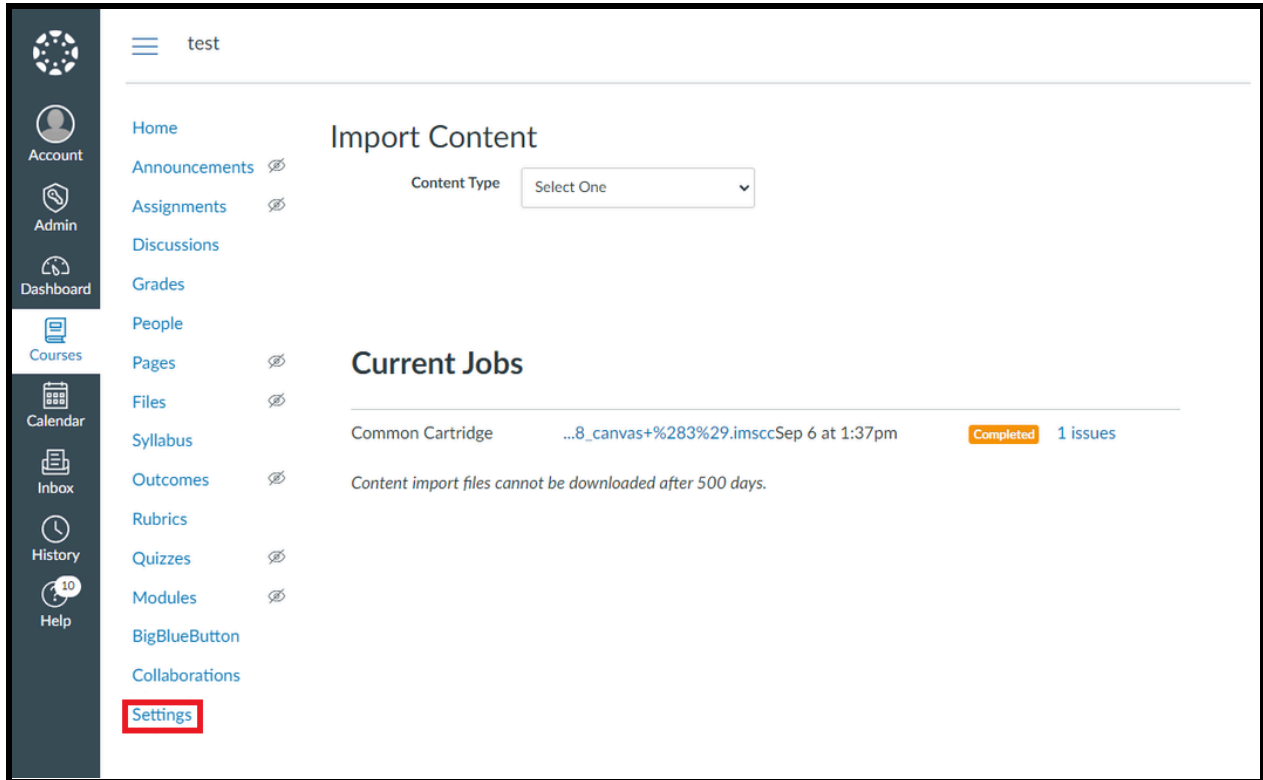


If the security parameters are not entered, when you click links in your course you will get a Consumer key "fake" is not correct error.

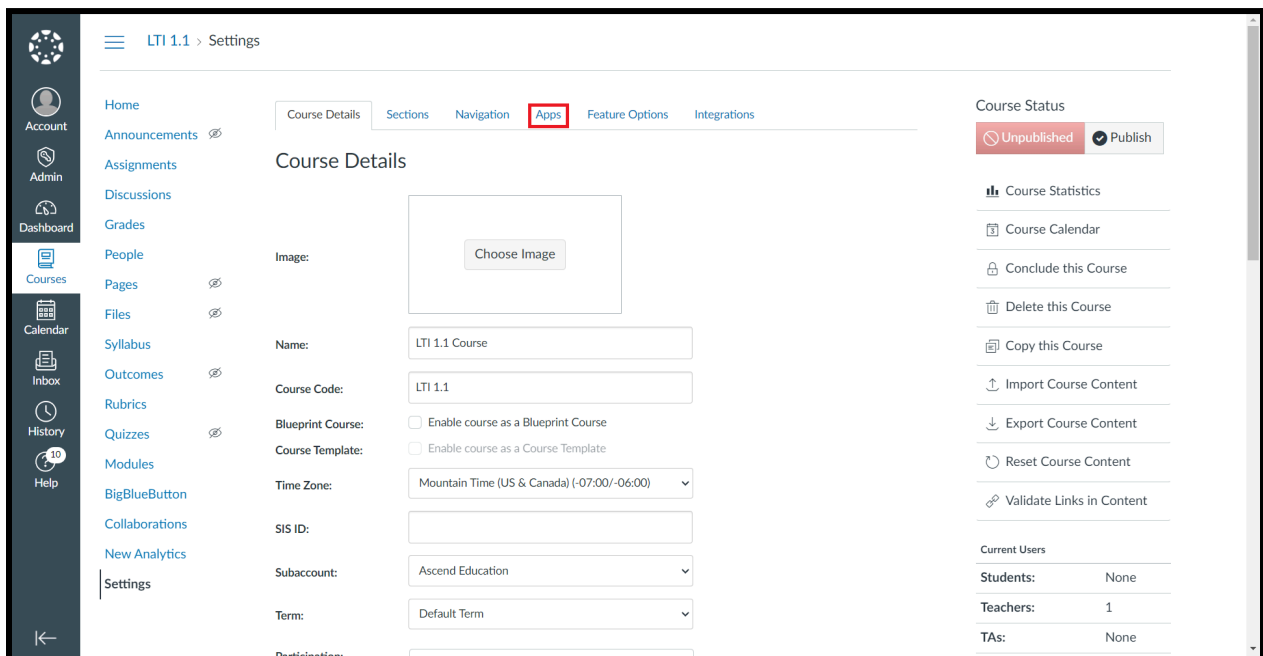


There are two options to fix this:

- Ask the Canvas Administrator to add the tool for you following the LTI 1.1 Create Tool Provider instructions
- Add the security parameters to the course level by following these instructions:
  - 1) Select the course settings by clicking Settings at the bottom of the left course menu.



2) Select the Apps tab



3) Select the View App Configurations button

LTI 1.1 > Settings

Course Details Sections Navigation **Apps** Feature Options Integrations

### External Apps

View App Configurations

Apps are an easy way to add new features to Canvas. They can be added to individual courses, or to all courses in an account. Once configured, you can link to them through course modules and create assignments for assessment tools.

See some LTI tools that work great with Canvas.

All Not Installed Installed Filter by name

AcadSource	Accepi	ACCESS VIDEO ON DEMAND
acclaim	Accommodate HQ	Accredible Certificates & Badges
Accredible		activeclass

Course Status: Unpublished Publish

Course Statistics

Course Calendar

Conclude this Course

Delete this Course

Copy this Course

Import Course Content

Export Course Content

Reset Course Content

Validate Links in Content

Current Users

Students:	None
Teachers:	1
TAs:	None

4) Find the courses.ascendeducation.com tool in the list, select the gear icon to the right and select Edit

test > Settings

Course Details Sections Navigation **Apps** Feature Options

### External Apps

+ App View App Center

Apps are an easy way to add new features to Canvas. They can be added to individual courses, or to all courses in an account. Once configured, you can link to them through course modules and create assignments for assessment tools.

See some LTI tools that work great with Canvas.

Name	
Admin Analytics	(i)
	(i)
Canvas Data Services	(i)
courses.ascendeducation.com	(gear icon)
New Analytics	(i)
Quizzes 2	(i)
Vimeo	(i)

Course Status: Unpublished Publish

Course Statistics

Course Calendar

Conclude this Course

Delete this Course

Copy this Course

Import Course Content

Export Course Content

Reset Course Content

Validate Links in Content

Current Users

Students:	None
Teachers:	1
TAs:	None
Designers:	None

Dropdown menu for 'courses.ascendeducation.com': Edit, Placements, Delete

□ If you do not have the option of editing the external tool, you will need to contact your Canvas Administrator to help you enter the Key and Secret.

5) On the Edit App pop-up, the default information that Canvas inserts is incorrect.

The screenshot shows the 'Edit App' dialog box with the following fields and values:

- Name:** courses.ascendededucation.com
- Consumer Key:** fake
- Shared Secret:** [Unchanged]
- Launch URL:** (empty)
- Domain:** courses.ascendededucation.cc
- Privacy Level:** Name Only (dropdown menu)
- Custom Fields:** One per line. Format: name=value
- Description:** A combined configuration for all tools with the domain: courses.ascendededucation.com

Buttons: Cancel, Submit

6) Edit the Consumer Key and Shared Secret to reflect what was sent to you from your account manager, you will also need to change the Privacy Level to Public. You can leave the Launch URL blank, but make sure the domain says courses.ascendededucation.com

✗ It is extremely important that the Privacy setting is set to Public. It allows us to receive student emails as part of the LTI registration process. Not only does it help us provide support for students, for some courses it is required to access labs.

**Edit App** [Close]

**Name**  
courses.ascendededucation.com

**Consumer Key** [copyconsumerkey]    **Shared Secret** [copysharedsecret]

**Launch URL**  
[Empty field]

**Domain** [courses.ascendededucation.cc]    **Privacy Level** [Public]

**Custom Fields**  
One per line. Format: name=value

**Description**  
A combined configuration for all tools with the domain: courses.ascendededucation.com

[Cancel] [Submit]

Once the security parameters have been entered, the links will work and content from our website will show directly in Canvas.

### Adding and Editing LTI Links In Canvas

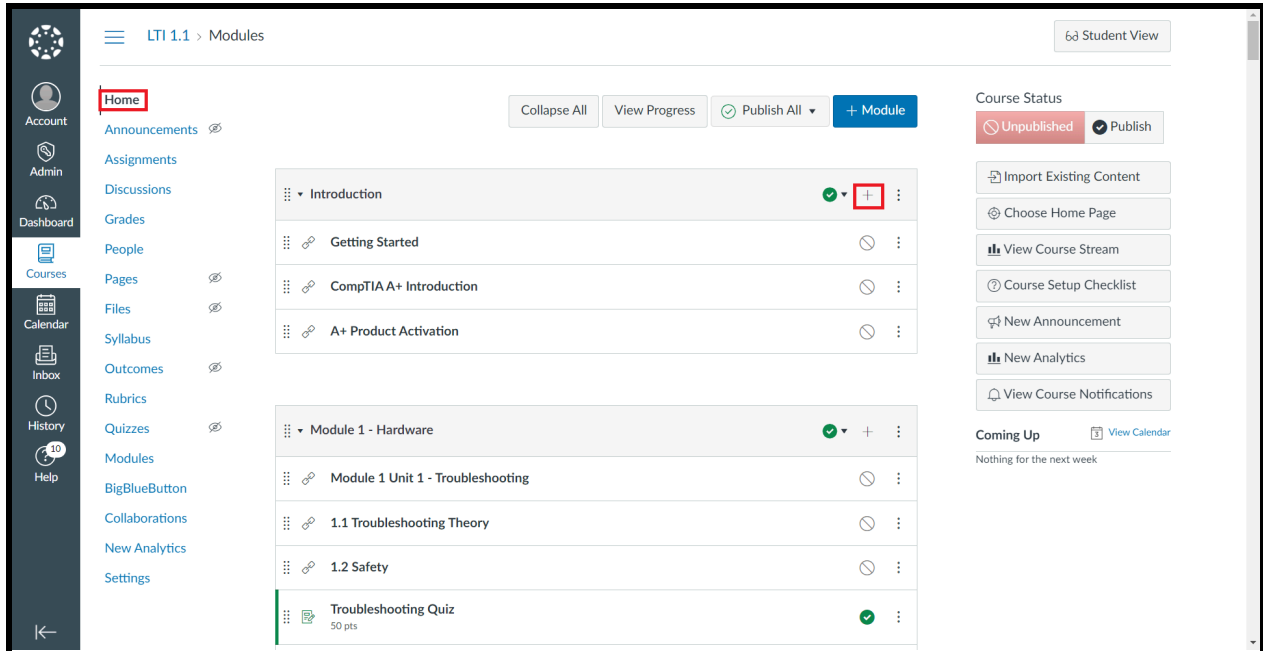
There may come a need to add or edit a link that didn't transfer or show up correctly when importing the common cartridge.

#### Adding a Link

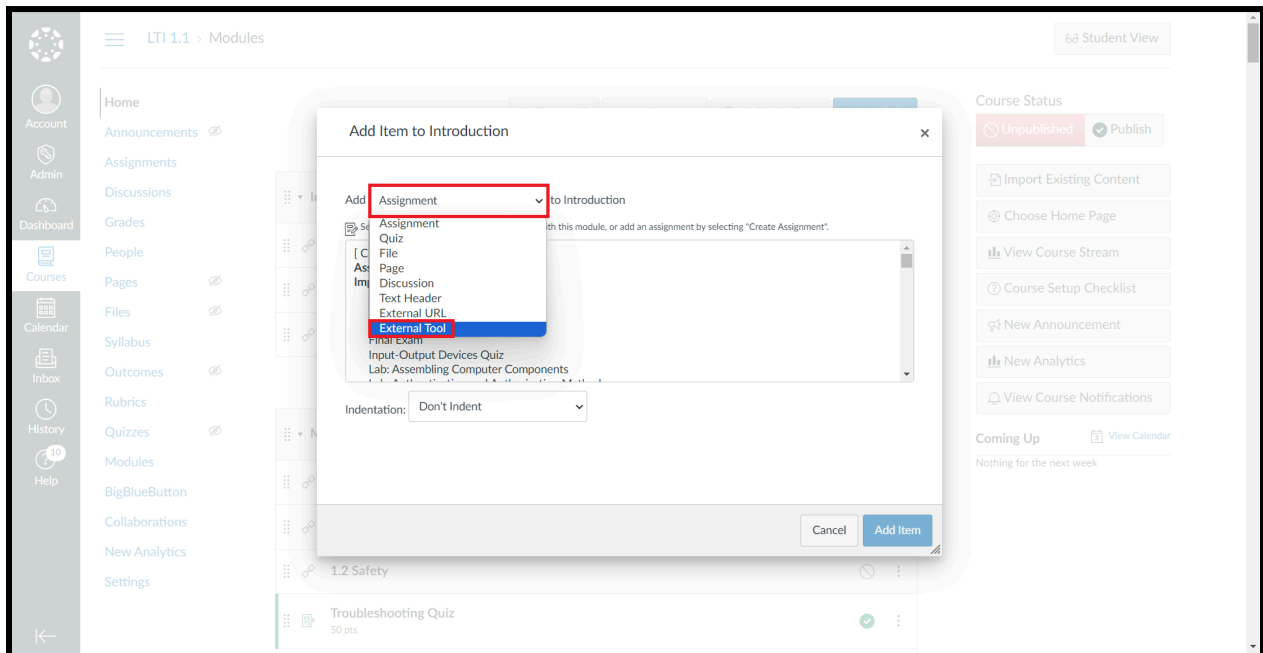
You can get a missing link by reaching out to support@ascendededucation.com or your Ascend Education account manager.

#### For a Normal Link (Reading or Video)

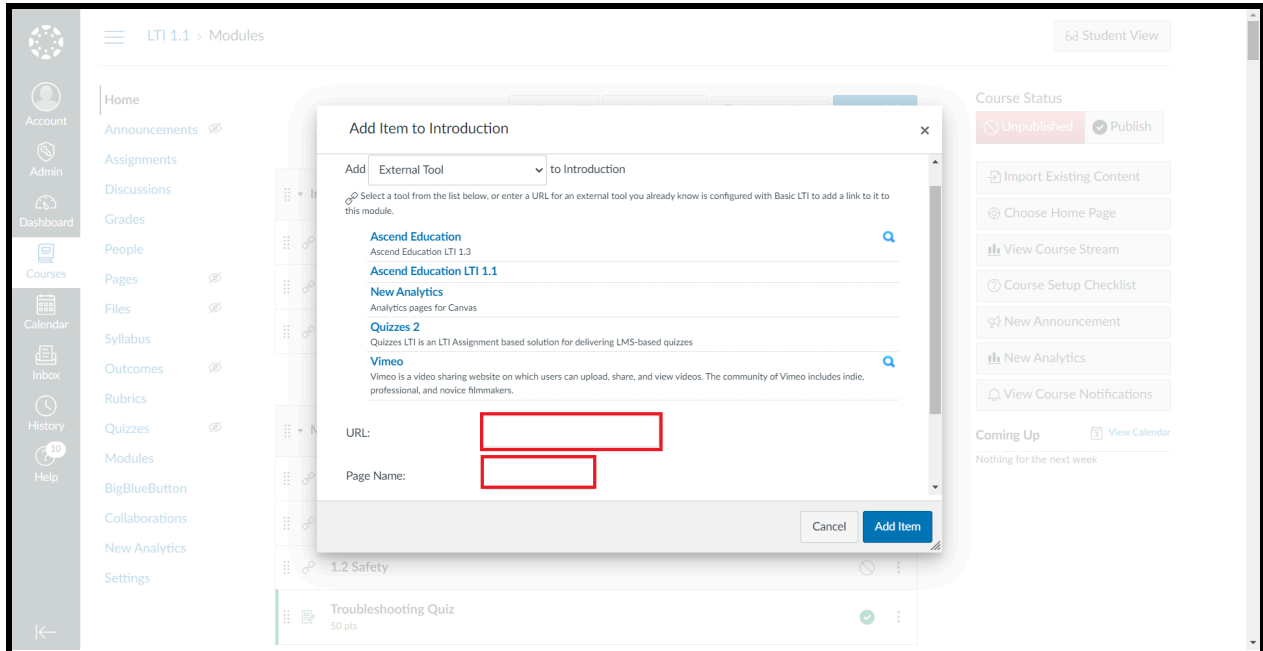
- 1) Go to the Home section in Canvas and click the + button at the top of the Module where you want to add the link



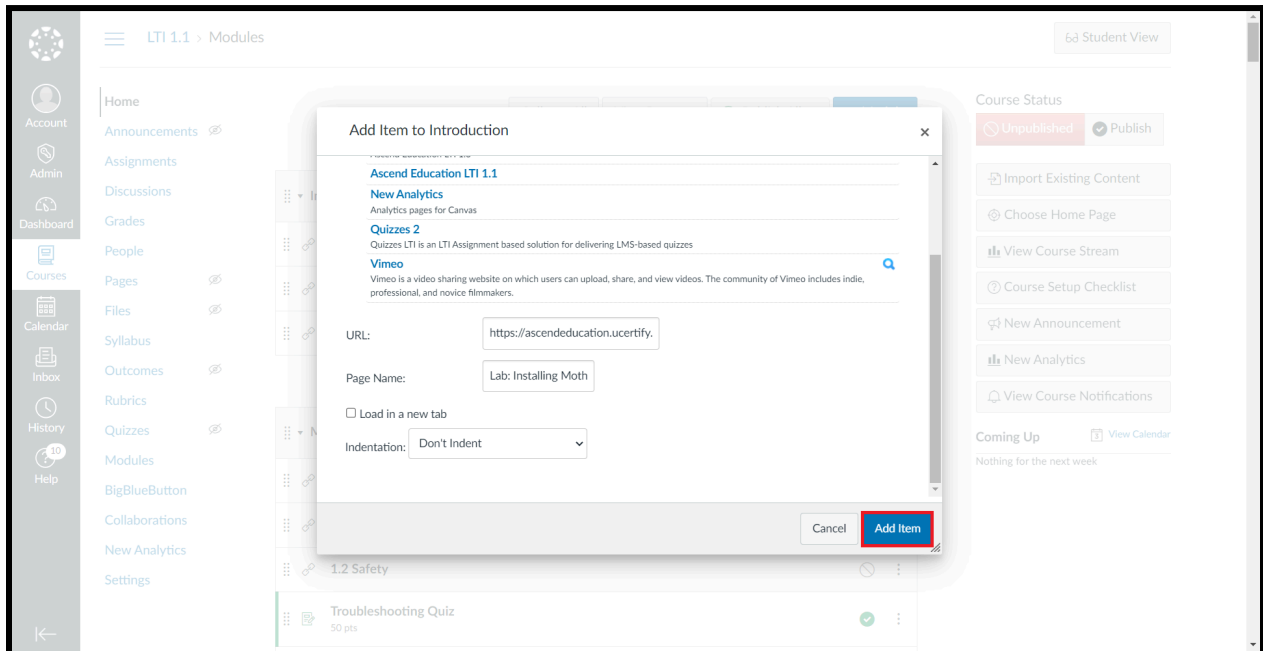
2) Select External Tool from the dropdown



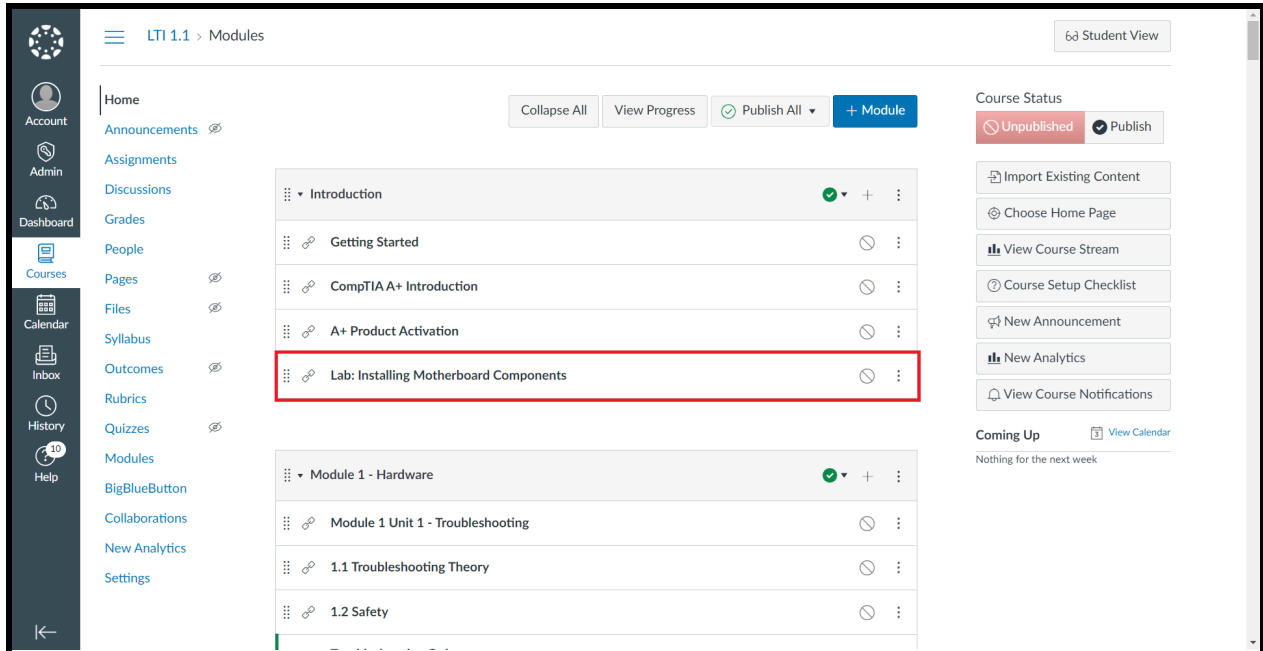
3) Scroll down and enter the URL and Page Name that were sent to you from Ascend Education



4) Click Add Item in the bottom right corner

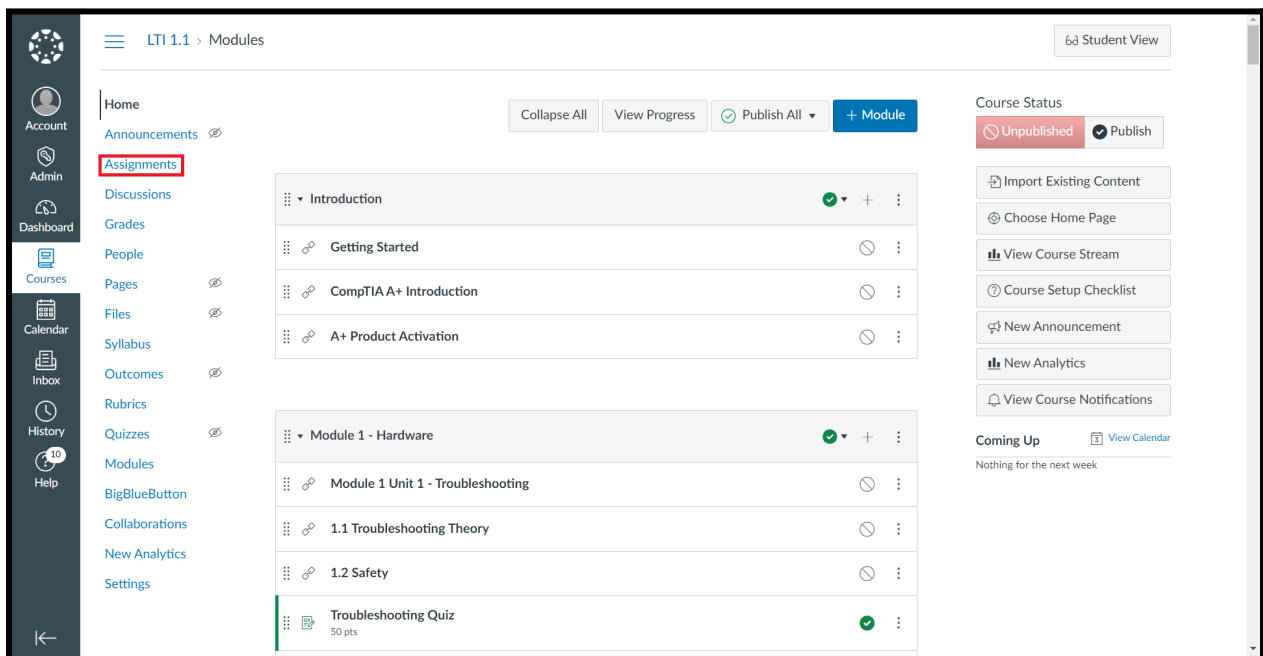


5) The link will be added to the bottom of the module you chose

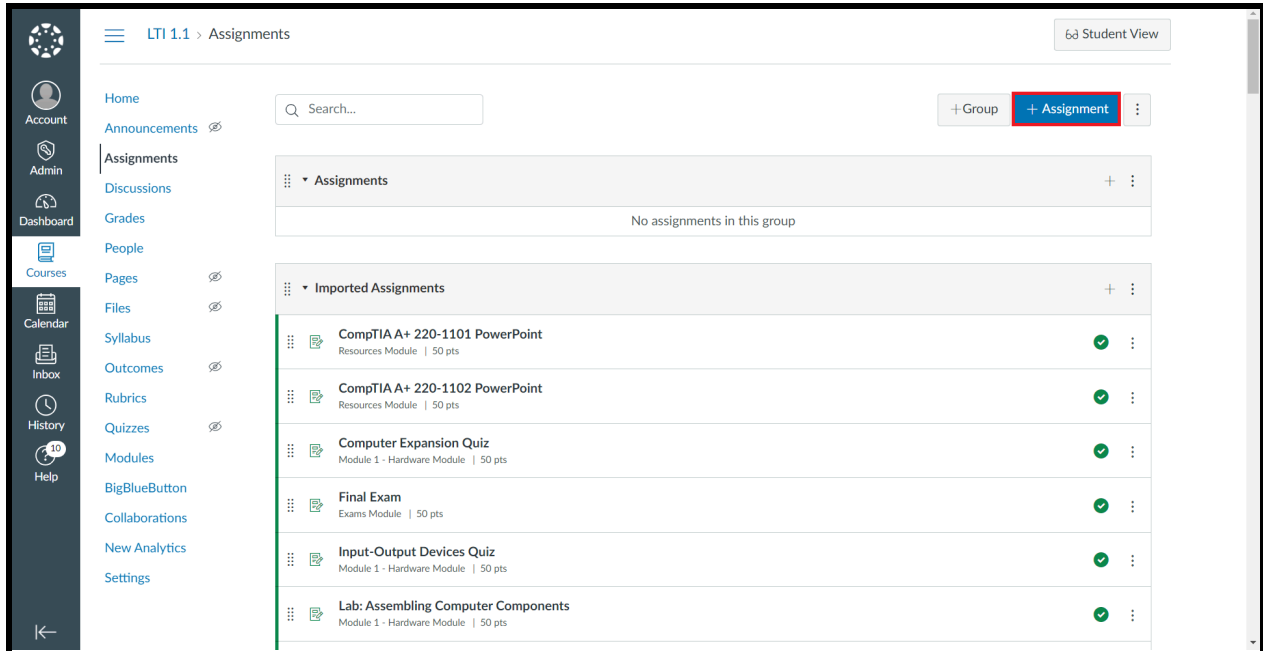


## Graded Link or Assessment

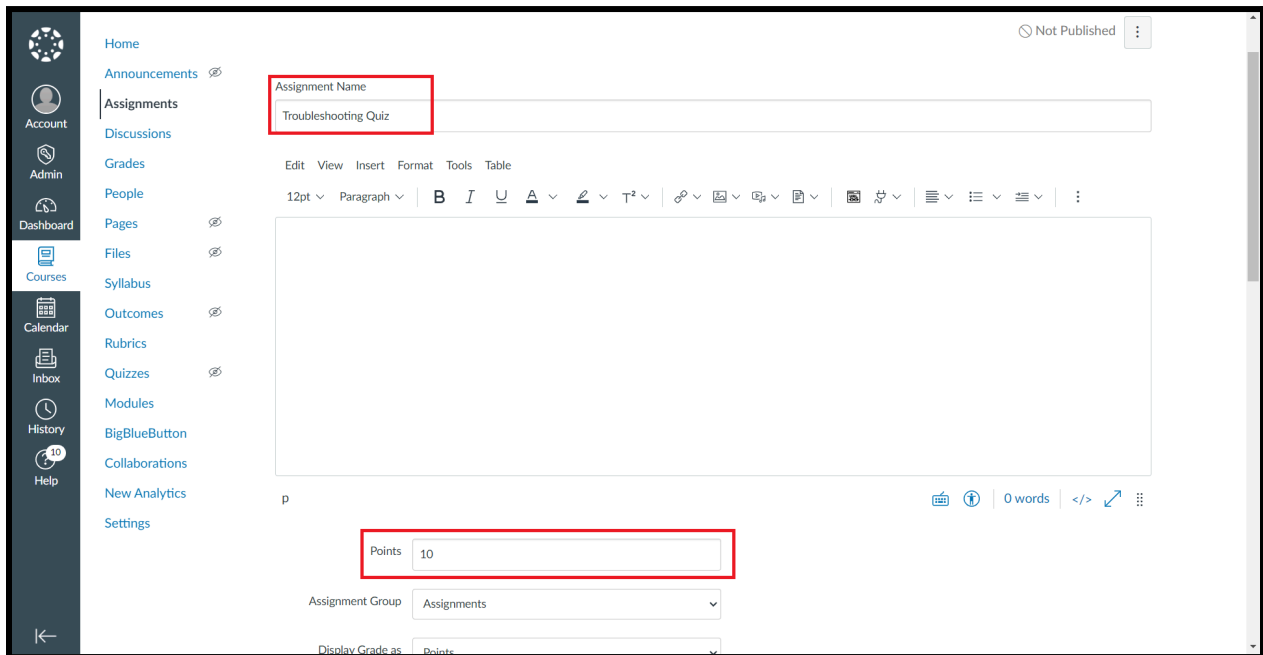
- 1) For graded items, you will first need to add the link in the Assignments section of Canvas. Click on Assignments in the left menu



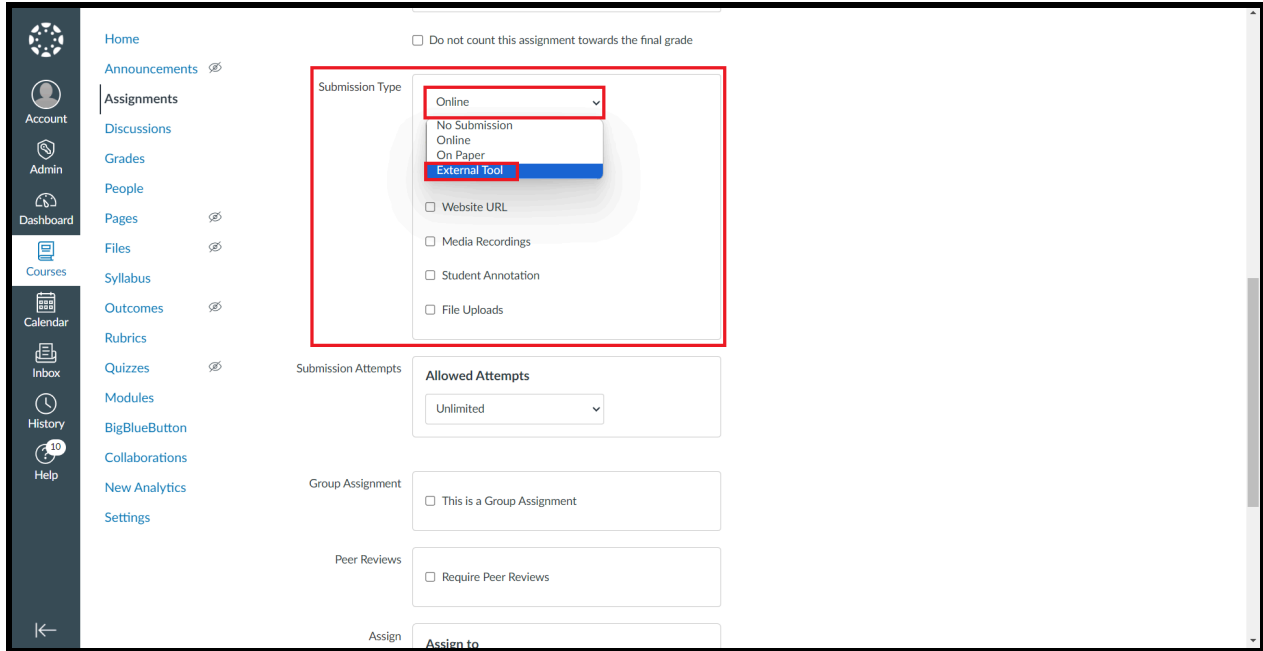
- 2) Then click + Assignment in the top right corner



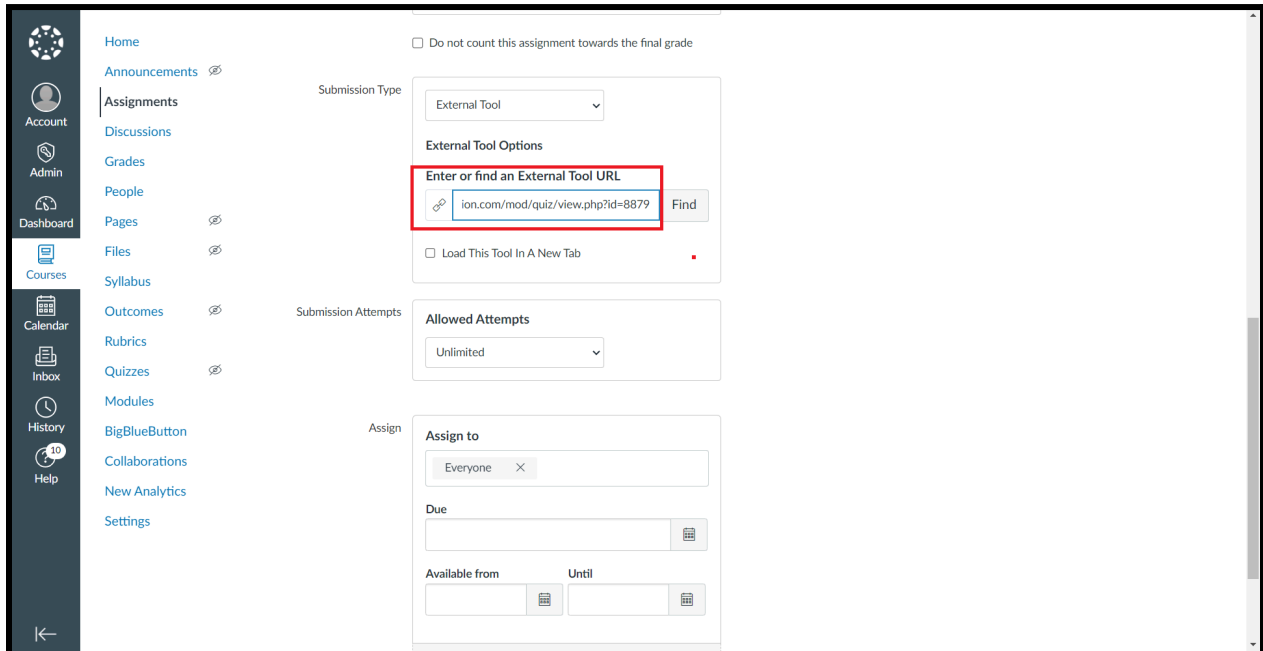
3) Enter the Assignment Name and Points (you can enter any point value you would like)



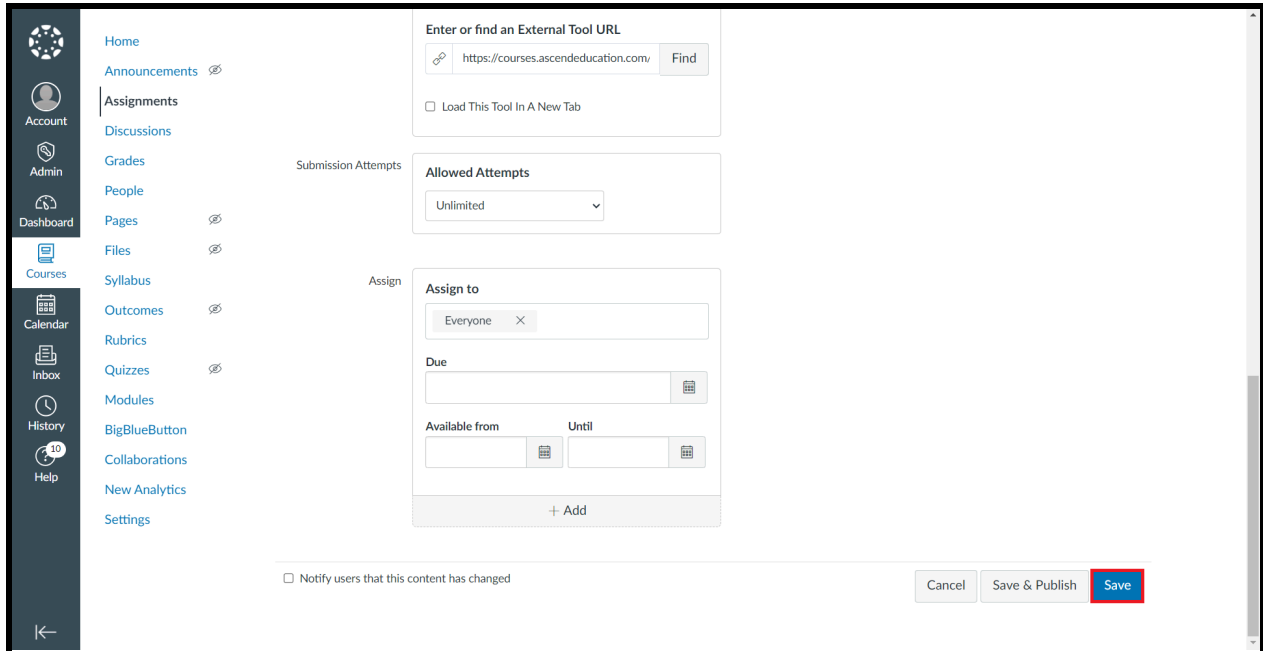
4) Scroll down to Submission Type and in the drop down menu select External Tool



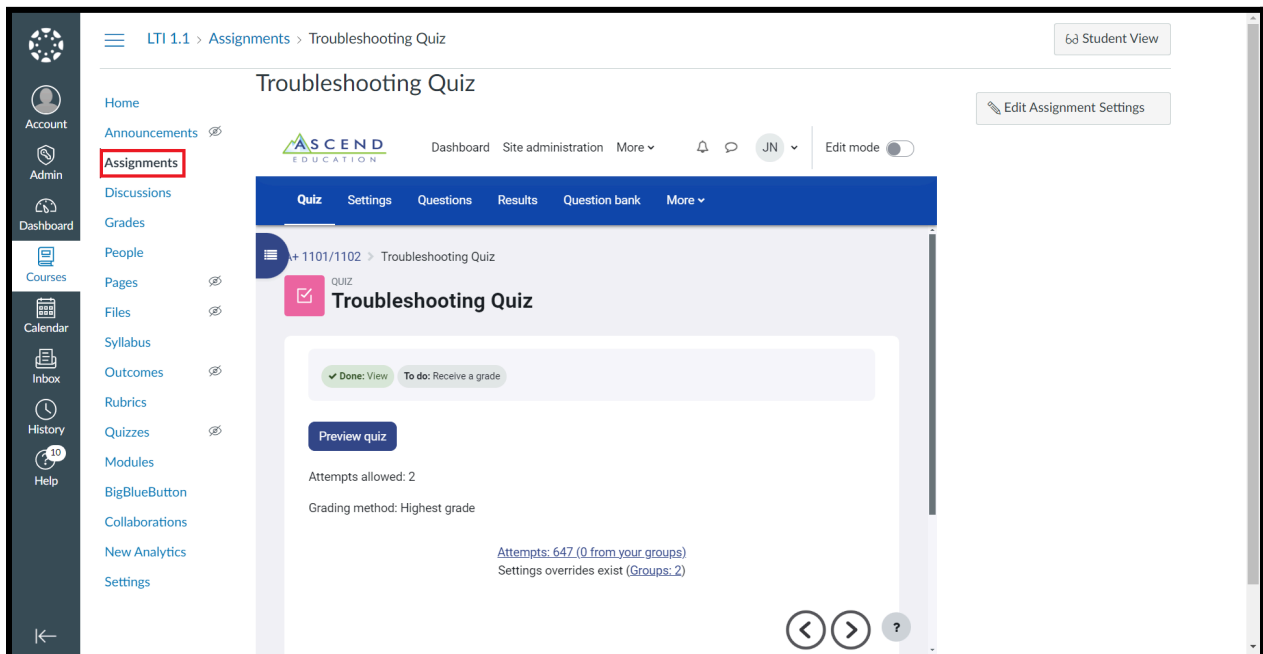
5) Copy the link into the Enter or Find and External Tool URL box

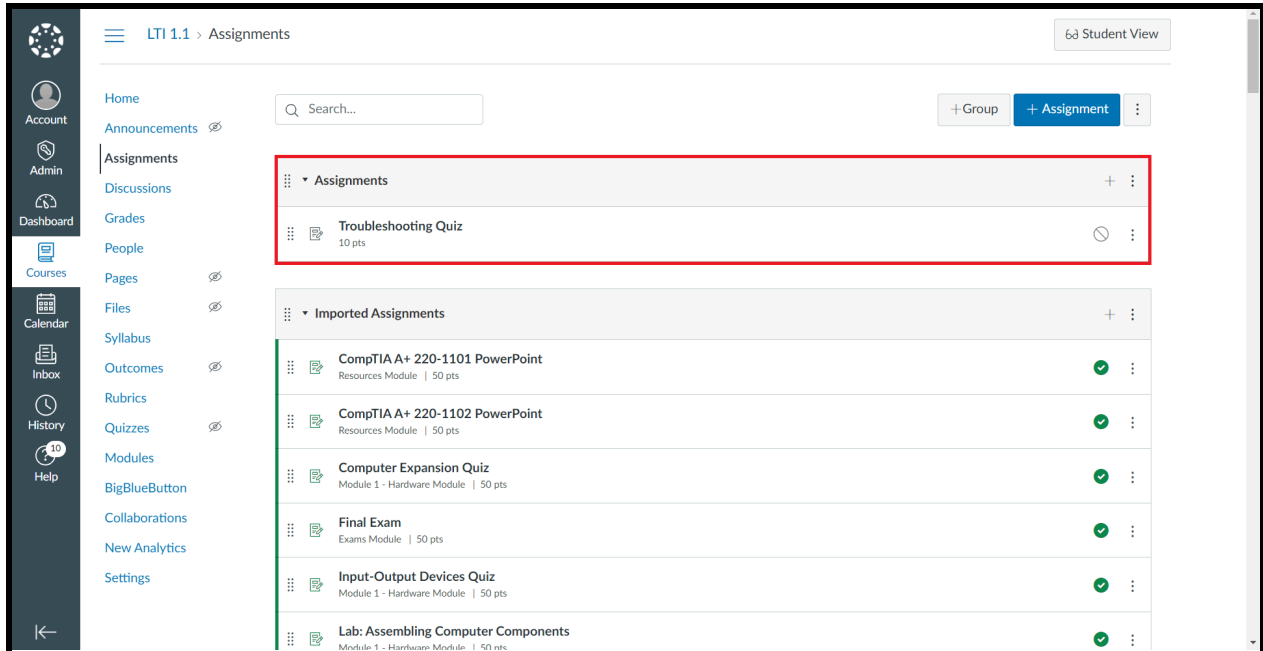


6) Now scroll down and click Save



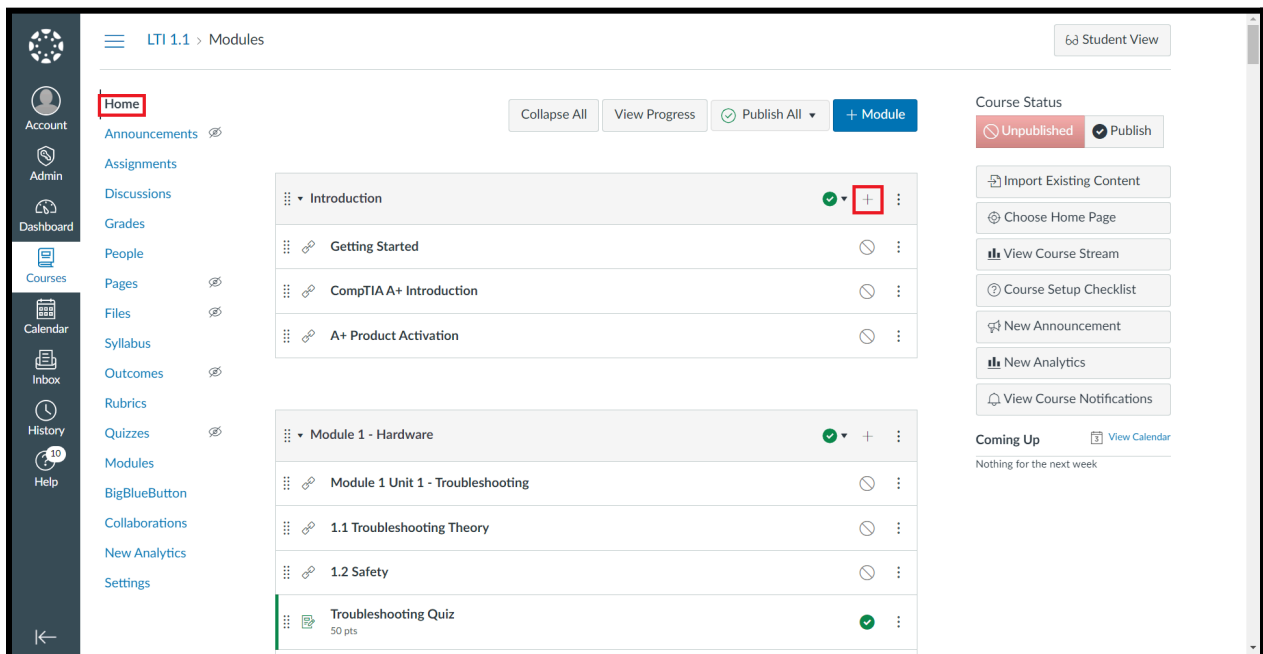
7) Now a window will show what you just imported. Click on Assignments in the left menu to see it in your Assignment section.



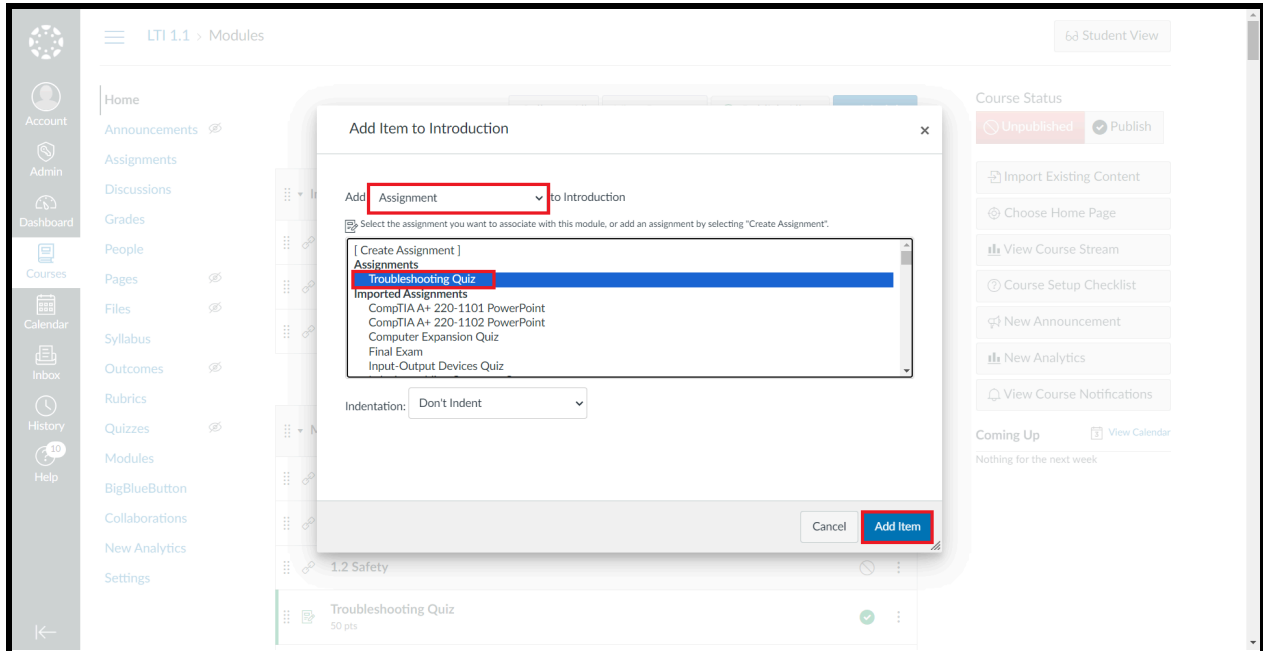


Now you need to add that assignment into the Modules. To do so follow these steps:

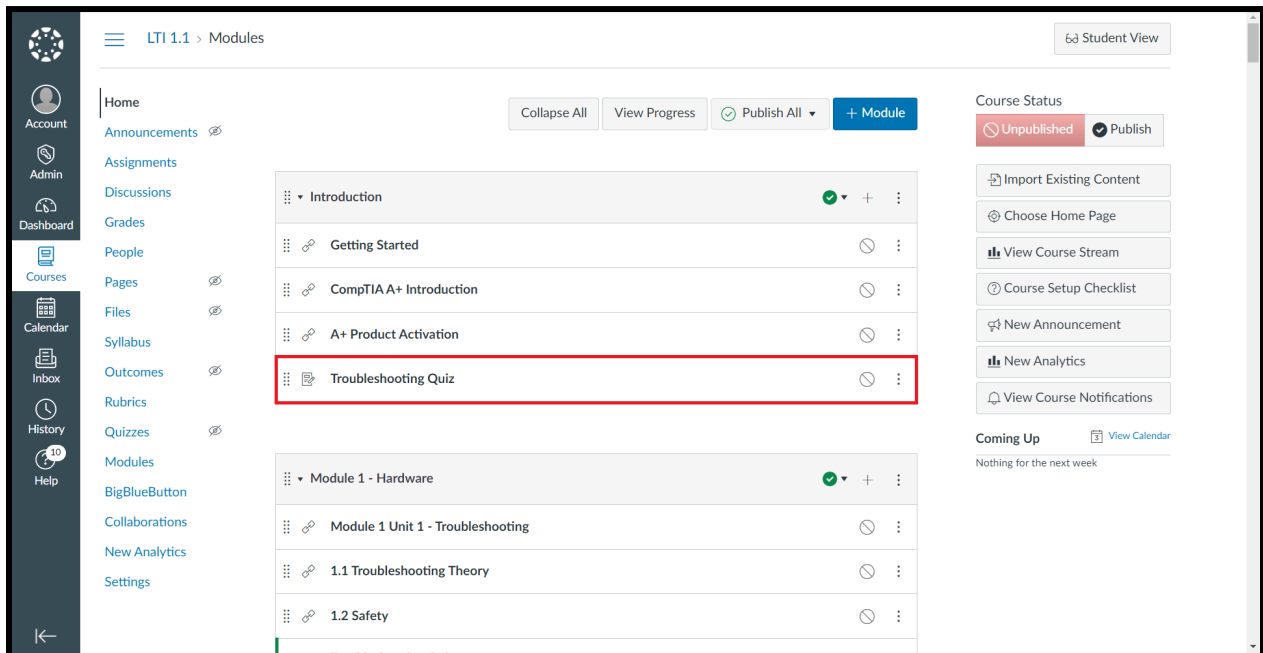
- 1) Go to the Home section and click the + button at the top of the module where you want to add the assignment.



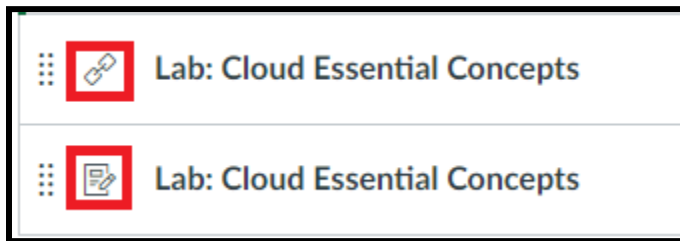
- 2) Make sure Assignment is selected in the dropdown and select the desired assignment in the list below and click Add Item.



3) The new assignment will appear at the bottom of the Module where you added it.



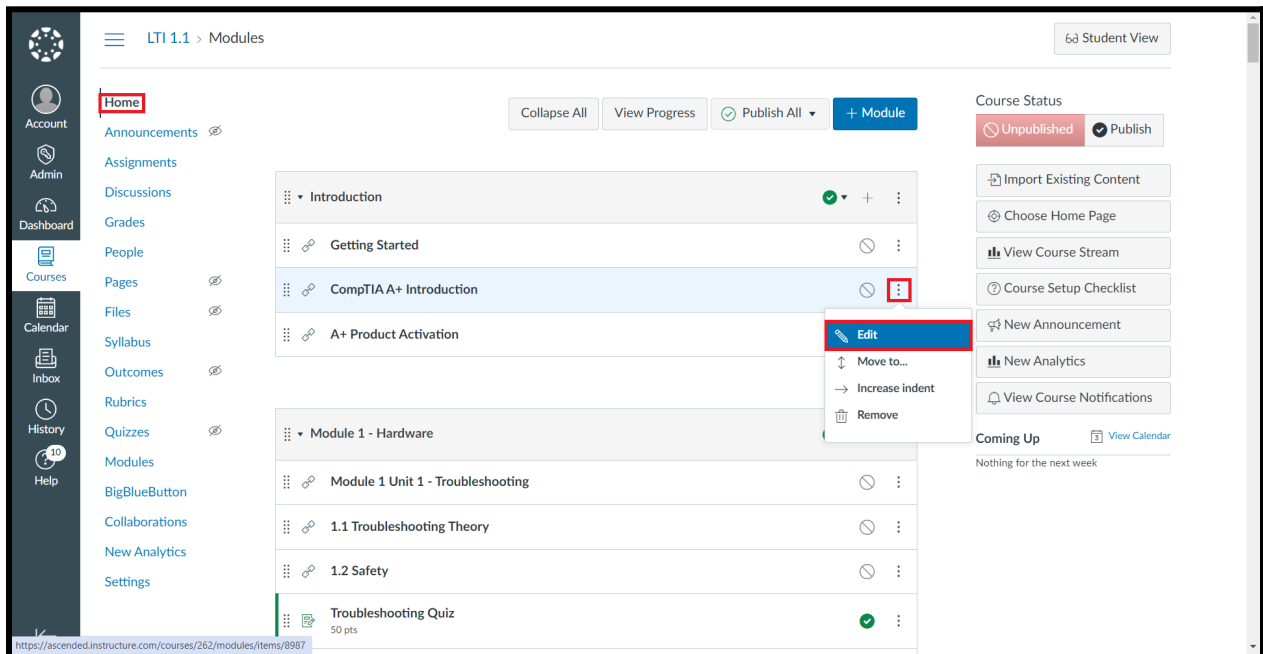
Notice the difference between the two types of links we added. The icons are different.



The first is just a link, meaning that no grade will be returned for this item. Canvas will not send any information to our system on where to send a grade back. The second is an assignment link, meaning that our system will get the information required to return a grade. Make sure you add the correct type of link.

### Editing a Link

This can easily be done by accessing the course Home page, clicking the 3 dot icon at the right of the link you need to edit and selecting Edit



This will bring up the Edit Item Details box where you can change the Title, URL or Options on how to display the link in Canvas. Simply edit the settings and click Update.

